

TOWN OF NEW GLASGOW
COMMITTEE OF THE WHOLE MEETING MINUTES
MONDAY, AUGUST 19, 2024

A regular meeting of New Glasgow Town Council was held on Monday, August 19, 2024, at 7:30 p.m. at Glasgow Square. Present were Mayor Dicks; Deputy Mayor MacDonald, Councillors Dorrington, Peters, Fraser, El-Haddad and Borden. Also present were: Lisa MacDonald, CAO; Peter Douthwright, Senior Director of Operations and Strategic Initiatives; Kim Livingston, Director of Corporate Services; Prasad Patil, Communications and Engagement Manager; Rebecca Lewis-MacNeil, Director of Human Resources; Ross White, Director of Fire, Inspection and Emergency Services; Alison Tait, Deputy Clerk; Rohan Mishra, Environment and Sustainability Lead; Veronica Deno, Active Living Manager; Jeff Turnbull, Senior Development Officer; Earl MacKenzie, Director of Engineering and Public Works and Solicitor DeMont (participated virtually through MS Teams). Absent from the meeting was Michelle Ward, Director of Community Development; Audrey Buchanan, Assistance Director of Engineering and Public Works; Ryan Leil, NGRP Deputy Police Chief; Stephen Chisholm, NGRP Police Chief; and Derek Eisan, Director of IT.

AGENDA

It was regularly moved and seconded that the agenda be approved as amended. Motion carried.

MATTERS FOR SENIOR STAFF

DIRECTOR OF ENGINEERING AND PUBLIC WORKS – 2024 CAPITAL PAVING, CAPITAL CURB, AND CAPITAL SIDEWALKS – LIST OF STREETS

Council reviewed a memo submitted by the Director of Engineering and Public Works, recommending the streets to be included in the capital paving, capital curb and capital sidewalk program for 2024. The award of the tender for the capital paving contractor was approved on July 15th.

Councillor El-Haddad inquired if Terra Nova Drive was considered for curbing.

Director of Engineering and Public Works explained that a temporary asphalt curb was installed at the bottom of the street and further permanent concrete curb work was deferred for this year and will be in for consideration for next year due to this temporary fix and budget restraints for 2024-2025.

Councillor Fraser inquired if Helene Street would be considered as there is no sidewalk on a short section of the street about 100 feet which bridges Townsend and Aberdeen.

The Director of Engineering and Public Works explained that existing sidewalks that have tripping hazards and sidewalks that are nonexistent are being considered for safety reasons. As per the Warrant System, accessibility to access routes in areas where there is no sidewalk is a priority.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

**RECOMMENDATION DIRECTOR OF COMMUNITY DEVELOPMENT – FENCING FOR
PROPANE TANK AT GLASGOW SQUARE**

Council reviewed a recommendation submitted by Michelle Ward, Director of Community Development. As a result of the fuel safety inspection that was completed on July 31 and in order to meet the minimum standards as directed by the Nova Scotia Department of Labour,

Skills and Immigration, fencing is required around the vaporizer.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

**RECOMMENDATION ENVIRONMENT AND SUSTAINABILITY LEAD – PERMISSION FOR
OUT OF PROVINCE TRAVEL TO THE LIVEABLE CITIES FORUM**

Council reviewed a recommendation submitted by Rohan Mishra, Environment & Sustainability Lead, for permission to travel out of province for the 2024 Livable Cities Forum being held on October 23-25, 2024 in Vancouver, BC.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

UNFINISHED BUSINESS

VIOLA'S PLACE

As a follow-up to the Council inquiry about the status of compliance for the Building and Fire

Code Acts, Council reviewed an update on the code compliance for Viola's Place from the Director of

Fire, Inspection, and Emergency Services.

Deputy Mayor MacDonald asked if there were any concerns regarding the building meeting compliance issues. Director White advised there were no issues and will follow up for the outstanding items to be completed.

It was regularly moved and seconded that the update be received. Motion carried.

COMMITTEE REPORTS

MEMO - PICTOU COUNTY SHARED SERVICES AUTHORITY

Council reviewed a memo from the CAO regarding the recent PCSSA AGM and regular meeting update held on July 22, 2024 with audited financial statements dated March 31, 2024.

It was regularly moved and seconded that the memo be received.

Motion carried.

MEMO - MAYORS AND WARDEN COMMITTEE

Council reviewed a memo from the CAO regarding the Mayors and Warden Committee meeting held on July 22, 2024.

It was regularly moved and seconded that the memo be received. Motion carried.

NEW BUSINESS

WESTSIDE COMMUNITY CENTRE T-BALL FIELD

Council reviewed a memo from Veronica Deno, Active Living Manager, regarding funding received by Westside Community Centre from the Jays Care Field of Dreams Funding Program in the amount of \$25,300.60, which will be combined with funds from the West Side Community Centre to cover the costs for the installation of the T-ball field (drainage, landscaping, and back stop).

It was regularly moved and seconded that the memo be received. Motion carried.

LETTER FROM NEW GLASGOW BLACK GALA HOMECOMING

Council reviewed a letter from Wayne Desmond, Co-chairperson of the New Glasgow Black Gala Homecoming Committee requesting the civic reception be held on Saturday, August 9, 2025, at Glasgow Square. Council requested Community Development check on the availability of the Glasgow Square Theatre for the requested date.

It was regularly moved and seconded that that the letter be received and the date for the event be confirmed for availability at Glasgow Square by Community Development.

Motion carried.

MEMO AND DRAFT BYLAW – MINIMUM STANDARDS BYLAW

Council reviewed a memo from the Senior Development Officer regarding a Minimum Standards Bylaw. The purpose of the bylaw is to provide the Town with the necessary enabling powers to ensure “the health, well-being, safety, and protection of persons” as well as establishing “standards for the maintenance and sightliness of property” which are the responsibilities of the of property owners.

It was regularly moved and seconded that the Minimum Standards Bylaw be received and moved to first reading.

Motion carried.

Councillor El-Haddad asked if this bylaw will interfere with the building code.

The Senior Development Officer explained that this new bylaw allows entry into the interior of the home to ensure the interior adheres to building codes. The act enables the Administrator to enter the property for inspection.

Councillor Dorrington asked if this would include rentals that are not occupied. Senior Development Officer explained that issue would fall under the Dangerous and Unsightly Properties process.

Councillor Peters asked if there is a timeline provided before a summary offence ticket is issued.

The Senior Development Officer explained that it is the same methodically and process as the unsightly properties. There is a timeline for summary offence tickets. If the repairs, etc., are not completed, there are provisions through the court to enforce compliance.

Councillor Dorrington inquired about timelines for completion of renovations.

The Senior Development Officer advised that slow completion of renovations would be addressed by the Administrator and brought to Council for review.

LETTER FROM THE MINISTER OF MUNICIPAL AFFAIRS AND HOUSING – CODE OF

CONDUCT

Council reviewed a letter from the Minister of Municipal Affairs and Housing regarding the new provisions to the Code of Conduct which is now in legislation and will be coming into effect following the October municipal election for municipal Council members.

It was regularly moved and seconded that the letter be received. Motion carried.

ADJOURNMENT

It was regularly moved and seconded that the meeting be adjourned at 8:45 p.m.

Motion carried.