

TOWN OF NEW GLASGOW

COMMITTEE OF THE WHOLE MEETING MINUTES

MONDAY, SEPTEMBER 16, 2024

A regular meeting of New Glasgow Town Council was held on Monday, September 16, 2024, at 6:20 p.m. in Chambers. Present were Mayor Dicks, Deputy Mayor MacDonald, Councillors Dorrington, Peters, Fraser, El-Haddad. Also present were: Lisa MacDonald, CAO; Kim Livingston, Director of Corporate Services; Prasad Patil, Communications and Engagement Manager; Rebecca Lewis-MacNeil, Director of Human Resources; Ross White, Director of Fire, Inspection and Emergency Services; Earl MacKenzie, Director of Engineering and Public Works; Audrey Buchanan, Assistant Director of Engineering; Michelle Ward, Director of Community Development; Ryan Leil, NGRP Police Chief; Alison Tait, Deputy Clerk and Solicitor DeMont. Absent from the meeting were Councillor Borden and Derek Eisan, Director of IT.

AGENDA

It was regularly moved and seconded that the agenda be approved as presented.

Motion carried.

MATTERS FOR SENIOR STAFF

RECOMMENDATION DIRECTOR OF ENGINEERING AND PUBLIC WORKS – SOUTH END

SEWER SEPARATION – PARTIAL PHASE III & PHASE IV

Council reviewed a recommendation submitted by the Director of Engineering and Public Works recommending to Council that the low bidder, S.W. Weeks Construction Ltd., of New Glasgow be awarded the contract for the South End Sewer Separation – Partial Phase III & Phase IV at a cost of \$2,240,642 (including non-refundable HST) over 2 years [\$2,148,566 plus HST]. The breakdown is as follows:

FY24/25 - \$890,695 (including non-refundable HST) (Phase IIIB)

FY25/26 - \$1,349,947 (including non-refundable HST) (Phase IV)

The approved capital budget identified FY24/25 at \$588,848 and proposed capital budget identified FY25/26 at \$1,360,909. The cost for Phase IIIB is over the budgeted amount for FY24/25 however the work will be completed over 2 years and there is an opportunity to reduce the scope this FY and include it in next year's work.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

MEMO ACTIVE LIVING MANAGER – SKATE BOARD PARK ENGAGEMENT SESSION

Council reviewed a memo from the Active Living Manager regarding the skate board park engagement session which was held at the S.W. Weeks Sports Complex in conjunction with students from North Nova Education Centre. This event was well attended and positive feedback was received on the willingness of the Town of New Glasgow to host the event. It is the intention of Community Development Department to bring back a

recommendation to Council for a plan on short and long term investments for the skate board park based on the feedback received from participants at the engagement session.

It was regularly moved and seconded that the memo be received as information.

Motion carried.

RECOMMENDATION ENGINEERING AND PUBLIC WORKS – IMPLEMENTATION OF CITYWORKS

Council reviewed a recommendation submitted by Engineering and Public Works to award the contract for the implementation of Cityworks to ESRI Canada in the amount of \$626,272 (includes nonrefundable HST), as the successful proponent to provide professional services and licensing to the Cityworks project. The projected date for completion will be September 2026. The recommended proponent's fee of \$536,328 aligns with the funding allocated to the Town under the Housing Accelerator Fund. The breakdown is as follows:

- ESRI Canada
 - o Year One (2024-2025 Fiscal) - \$349,747 (including non-refundable HST)
 - o Year Two (2025-2026 Fiscal) - \$101,363 (including non-refundable HST)
 - o Year Three (2026-2027 Fiscal) - \$85,218 (including non-refundable HST)
- Years 1-3 Costs \$536,328 (funded by HAF and including non-refundable HST)
- Year 4 licensing costs only \$89,944 (funded through general operating budget and

including non-refundable HST)

- Subsequent years licensing and maintenance costs will increase incrementally with 3

year term agreements It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

RECOMMENDATION ASSISTANT DIRECTOR OF ENGINEERING & PUBLIC WORKS –

WATER TREATMENT PLANT – FLUORIDE

Council reviewed a recommendation submitted by Assistant Director of Engineering and Public Works for the approval of the Town of New Glasgow ceasing the use of an addition of fluoride in their potable drinking water supply.

It was regularly moved and seconded that the recommendation be approved as presented.

Town solicitor DeMont removed the statement “until such time as” from the recommendation.

It was regularly moved and seconded that the amended recommendation be approved.

Motion carried.

RECOMMENDATION DIRECTOR OF CORPORATE SERVICES – MFC FALL DEBENTURE

ISSUANCE

Council reviewed a recommendation submitted by the Director of Corporate Services for

borrowing not to exceed \$1,050,000 over terms not to exceed 20 years for general capital expenditures at an interest rate not to exceed 6.5%.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

RECOMMENDATION DIRECTOR OF ENGINEERING AND PUBLIC WORKS – HVAC

ENERGY UPGRADES

Council reviewed a recommendation submitted by Director of Engineering and Public Works to award the RFP contract to the sole bidder, Bird Mechanical Ltd., for HVAC Energy Upgrades for the negotiated price of \$1,451,326 plus HST. HVAC energy upgrades will be completed at the Town Hall, Fire Hall and Library. There will be a installation of a generator at the Fire Hall and separation of the electrical service from the library. In order to stay within the project funding budget the scope of the contract has been reduced to remove the three community centers and the building automation systems from the Town Hall and Fire Station. A future project will be required to address the deletion of the Building Automation Systems work from this contract.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

UNFINISHED BUSINESS

APPOINTMENT OF UNSIGHTLY PREMISES ADMINISTRATOR

Council reviewed a memo to formally approve the appointment of Bylaw Enforcement Officer, Sean O'Connor as the Unsightly Premises Administrator.

It was regularly moved and seconded that the appointment be approved.

Motion carried.

APPOINTMENT OF CHIEF OF POLICE FOR NEW GLASGOW REGIONAL POLICE

Council reviewed a memo to formally approve the appointment of Chief of Police, Ryan Leil for the New Glasgow Regional Police.

It was regularly moved and seconded that the appointment be approved.

Motion carried.

NEW BUSINESS

Council reviewed a request from resident, Michelle Hicks requesting an exemption of the application deadline for the Property Tax Exemption Program.

It was regularly moved and seconded that the request for an exemption of the application deadline for the Property Tax Exemption Program be approved as presented.

Motion carried.

ADJOURNMENT

It was regularly moved and seconded that the meeting be adjourned at 6:35 pm.

Motion carried.