

TOWN OF NEW GLASGOW

COMMITTEE OF THE WHOLE MEETING MINUTES

MONDAY, AUGUST 18, 2025

A regular meeting of New Glasgow Town Council was held on Monday, August 18, 2025, at 5:50 p.m. at Glasgow Square. Present were Mayor Dicks, Deputy Mayor Dorrington, Councillors Joe MacDonald, Jessica MacDonald, McKenna, Fraser, and Peters (participated virtually via MS Teams). Also present were: Lisa MacDonald, CAO; Kim Livingston, Director of Corporate Services; Ross White, Director of Fire, Inspection and Emergency Services; Earl MacKenzie, Director of Engineering and Public Works; Inspector Blair Bannerman, NGRP; Rebecca Lewis-MacNeil, Director of Human Resources and Corporate Communications; Michelle Ward, Director of Community Development; Kim Dickson, Director of Strategic Initiatives; Alison Tait, Deputy Clerk; Jeff Hamelin, Information Technology Support Services; Kaila Reid, Planning and Development Officer and Frank DeMont, Solicitor. Absent from the meeting were staff members, Ryan Leil, NGRP Chief; Nick Hirtle, NGRP Deputy Chief; Audrey Buchanan, Assistant Director of Engineering and Derek Eisan, Director of IT.

AGENDA

It was regularly moved and seconded that the agenda be approved as presented.

Motion carried.

MATTERS FOR SENIOR STAFF

RECOMMENDATION DIRECTOR OF ENGINEERING AND PUBLIC WORKS – AWARD RECOMMENDATION CAPITAL

PAVING TENDER 2025

Council reviewed the memo submitted by the Director of Engineering and Public Works recommending that Council award the 2025 Capital Paving Contract to the lowest bidder, Webster Bros. Paving in the amount of \$607,913.40 [\$693,021.28 Net HST].

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

RECOMMENDATION ACTIVE LIVING MANAGER – NS WALKS WALKING AUDITS

Council reviewed a memo submitted by the Active Living Manager regarding the NS Walks Walking Audits dated June 26, 2025.

It was regularly moved and seconded that the memo be placed on file.

Motion carried.

RECOMMENDATION ASSISTANT DIRECTOR OF ENGINEERING – TENDER #TNG25-PW-007: (2) NEW MODEL 66,000LB

GVW TANDEM AXLE TRUCKS

Council reviewed the memo submitted by the Assistant Director of Engineering recommending that Council award the tender for the purchase of a new Environmental Services Tandem Truck to Nova Enterprises Limited in the amount of \$204,500 [\$212,393.29 Net HST] and a new Public Works Tandem Truck in the amount of \$209,900 [\$218,001.72 Net HST]. The cost of \$204,500 was approved under the Water Utility 2025/26 Capital Budget and the cost of \$209,900 was approved under the 2025/26 General Capital Budget.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

RECOMMENDATION NGRP CHIEF – PILOT THE IMPLEMENTATION OF SPEED HUMPS IN THE 2026-2027 FISCAL YEAR

Council reviewed the recommendation submitted by the NGRP Chief recommending that Council support the implementation of a pilot project for the installation of 2 to 3 speed humps during the 2026 - 2027 fiscal year.

It was regularly moved and seconded that the recommendation to pilot the implementation of speed humps in the 2026 - 2027 fiscal year be received as presented.

Motion carried.

RECOMMENDATION NGRP CHIEF – HEART AND HANDS AWARD

Council reviewed the recommendation submitted by the NGRP Chief recommending that Council adopt the Heart and Hands Award as a formal annual recognition of a Town employee who best embodies the legacy and values of Constable Anthony Cordeel Thomas.

It was regularly moved and seconded that the Heart and Hands Award be approved as presented.

Motion carried.

RECOMMENDATION PLANNING AND DEVELOPMENT OFFICER – SIGN PERMIT 56 PROVOST STREET

Council reviewed the memo submitted by the Planning and Development Officer regarding the permit application as per 40.3.5 Downtown New Glasgow Architectural Guidelines of the Common Land Use Bylaw to establish new signage as part of the redevelopment/change of use project at 56 Provost Street.

It was regularly moved and seconded that the signage permit be approved as presented.

Motion carried.

RECOMMENDATION PLANNING AND DEVELOPMENT OFFICER – EXTERIOR FAÇADE RENOVATIONS 114/116

PROVOST STREET

Council reviewed a memo submitted by the Planning and Development Officer regarding an application as per 40.3.5 Downtown New Glasgow Architectural Guidelines of the Common Land Use Bylaw to undertake exterior renovations at 114/116 Provost Street (MacGillivray Properties Ltd. (MPL) Owner). The renovations aim to improve the street-level façade, with large-scale tiles in a colour consistent with other MPL properties, replacing a previous tile treatment that undermined the original design. The proposal maintains key architectural features and aligns with the style and façade themes of adjacent MPL buildings.

It was regularly moved and seconded that the exterior façade permit be approved as presented.

Motion carried.

UNFINISHED BUSINESS

MEMO – ASSISTANT DIRECTOR OF ENGINEERING AND PUBLIC WORKS – CAPITAL PAVING LIST 2025

Council reviewed a memo from the Assistant Director of Engineering and Public Works recommending the approval of the Capital Paving list which will be funded using a combination of the remaining Capital Paving funds following the Westville Road (Town limits to Western Ave.) project estimated at \$490,350.75 Net HST and the remaining Operations and Maintenance funding estimated at \$143,000 Net HST. The additional streets to be paved include:

- i. Forbes Street (Temperance Street to Albert Street)

- ii. Forest Hill Drive (Reservoir Street to Belmont Street)
- iii. Maplewood Drive (Birchview Crescent to Forest Hill Drive)
- iv. MacKay Street (George Street to Forbes Street)
- v. Sanborne Street (Maple Avenue to Bennett Street)
- vi. Pleasant Street (East River Road to Granville Street)
- vii. MacLean Street (Archimedes Street to Provost Street)
- viii. Provost Street (overlay (George Street to Jury Street)
- ix. Merigomish Road (Marsh Street to Douglas Street)
- x. East River Road (small section)

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

RESPONSE LETTER FROM THE TOWN OF TRENTON – POLICE SERVICES

Council reviewed a letter from the Town of Trenton dated July 8, 2025 acknowledging receipt of the Town's letter dated June 17 which acknowledged the Town of Trenton's decision to not renew their contract for police services and confirmed that New Glasgow will discontinue police services on March 31, 2026.

It was regularly moved and seconded that the letter be received and placed on file.

Motion carried.

MEMO – GRANT ALLOCATION

Council reviewed a memo from the CAO recommending the approval of the grant allocation of \$3,000 to the New Glasgow Academy Playground project and \$2000 to the Ship Hector Society.

It was regularly moved and seconded that the grant allocation be approved as presented.

Motion carried.

COMMITTEE REPORTS

MEMO – DIRECTOR OF CORPORATE SERVICES – PICTOU COUNTY TRANSIT AUTHORITY UPDATE

Council reviewed a memo from the Director of Corporate Services regarding the Pictou County Transit Authority regular board meeting held on May 6, 2025.

It was regularly moved and seconded that the memo be received and placed on file.

Motion carried.

MEMO – PICTOU COUNTY SHARED SERVICES AUTHORITY

Council reviewed a memo from the CAO regarding the regular board meeting and annual general meeting of the Pictou County Shared Services Authority which was held on July 21, 2025.

It was regularly moved and seconded that the memo be received and placed on file.

Motion carried.

NEW BUSINESS

MEMO – SENIOR PLANNING/DEVELOPMENT OFFICER – DEVELOPMENT AGREEMENT DISCHARGE

Council reviewed a memo from the Senior Planning/Development Officer recommending the discharge of the Development Agreement (Document #119125376) on lands located at 225 McColl Street/PID 65149593). This discharge will allow for future development aligned with current Residential Two Unit zoning and policies.

It was regularly moved and seconded that the Development Agreement Discharge be approved as presented.

Motion carried.

MEMO - APPOINTMENT OF PLANNING AND DEVELOPMENT OFFICER

Council reviewed a memo from the CAO recommending that Council approve the appointment of Roland Burek as the Planning and Development Officer for the Town of New Glasgow as per Section 243(1) of the *Municipal Government Act*.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

MEMO – DIRECTOR OF COMMUNITY DEVELOPMENT – REPORTING EQUITY AND ANTI-RACISM PLAN

Council reviewed a memo from the Director of Community Development providing the workplan and first quarterly update on the Town's Equity and Anti-Racism Plan.

It was regularly moved and seconded that the workplan and first quarterly update of the Equity and Anti-Racism Plan be received and placed on file.

Motion carried.

MEMO – REQUEST FOR FUNDING FROM WOMEN ALIKE BREAST CANCER SOCIETY OF PICTOU COUNTY

Council reviewed a memo from the CAO recommending that the funding request for Women Alike Breast Cancer Society of Pictou County be considered during the grant discussion of the budget deliberations for Fiscal 2026-2027.

It was regularly moved and seconded that the funding request be referred to budget deliberations for Fiscal 2026-2027.

Motion carried.

ADJOURNMENT

It was regularly moved and seconded that the meeting be adjourned at 6:02 p.m.

Motion carried.