

**TOWN OF NEW GLASGOW
COMMITTEE OF THE WHOLE MEETING MINUTES
MONDAY, OCTOBER 20, 2025**

A regular meeting of New Glasgow Town Council was held on Monday, October 20, 2025 at 6:40 p.m. in the Council Chambers. Present were Mayor Dicks, Deputy Mayor Dorrington, Councillors Joe MacDonald, Jessica MacDonald, McKenna, Fraser, and Peters. Also present were: Lisa MacDonald, CAO; Kim Livingston, Director of Corporate Services; Ross White, Director of Fire, Inspection and Emergency Services; Kaila Reid, Planning/Development Officer; Ryan Leil, NGRP Chief; Michelle Ward, Director of Community Development; Kim Dickson, Director of Strategic Initiatives; Emma Proudfoot, Communications & Marketing Specialist; Alison Tait, Deputy Clerk; Jeff Hamelin, Information Technology Support Services; and Frank DeMont, Solicitor. Absent from the meeting were staff members, Nick Hirtle, NGRP Deputy Chief; Earl MacKenzie, Director of Engineering and Public Works; Audrey Buchanan, Assistant Director of Engineering; Rebecca Lewis-MacNeil, Director of Human Resources and Corporate Communications and Derek Eisan, Director of I.T.

AGENDA

It was regularly moved and seconded that the agenda be approved as presented.

Motion carried.

MATTERS FOR SENIOR STAFF

RECOMMENDATION ACTIVE LIVING MANAGER – MUNICIPAL ACTIVE LIVING STRATEGY: MAKE YOUR MOVE

NEW GLASGOW

Council reviewed the memo submitted by the Active Living Manager recommending that Council approve the updated Active Living Strategy, Make Your Move New Glasgow: A Strategic Plan to Encourage Simple Movement.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

RECOMMENDATION PLANNER/SENIOR DEVELOPMENT OFFICER – LETTER OF CONCURRENCE: CELL TOWER

PROPOSAL NSE228 – EASTLINK – 76 PARK STREET

Council reviewed a memo submitted by the Planner/Senior Development Officer recommending that Council approve the Letter of Concurrence for the proposed self-supported telecommunication tower be issued to the project proponent, Eastlink.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

RECOMMENDATION ASSISTANT DIRECTOR OF ENGINEERING AND PUBLIC WORKS – AWARD

RECOMMENDATION – TNG25-PW-009 2025-2027 SALT HAULING TENDER

Council reviewed the memo submitted by the Assistant Director of Engineering and Public Works recommending that Council award the tender TNG25-PW-009 2025-2027 Salt Hauling Tender to the lowest bidder, Michael Cameron Trucking Ltd., at a cost of \$15.49 per tonne including any fuel surcharges over the term of the contract.

It was regularly moved and seconded that the recommendation be approved as presented.

Motion carried.

RECOMMENDATION DIRECTOR OF COMMUNITY DEVELOPMENT – COMMUNITY SHOVELING SUPPORT

PROGRAM – PILOT

Council reviewed the memo submitted by the Director of Community Development recommending that Council approve the Community Shoveling Support Program Pilot for the winter of 2025-2026.

It was regularly moved and seconded that the recommendation be approved as presented.

Councillor Jessica MacDonald expressed appreciation for the work undertaken in preparing the information package. She also inquired whether an indemnity clause was included in the program.

Solicitor DeMont advised that an indemnity clause is included to provide protection for the Town, the homeowner and the volunteer. In the event a volunteer is injured, the responsibility would rest with the homeowner.

Deputy Mayor Dorrington inquired whether participants are required to be homeowners or if renters would also be eligible.

Solicitor DeMont advised that landlords are responsible for snow removal at rental properties. He further noted that if renters were eligible to participate in the program, any liability would be covered under their rental insurance.

Councillor Peters inquired whether the service will be distributed equally amongst the residents of the Town.

Director of Community Development requested that Councillors submit recommendations of residents for participation in the program.

Councillor Peters inquired whether monitoring will be conducted to collect data.

Director of Community Development stated that there will be an evaluation process before and after to measure the benefits of the program.

UNFINISHED BUSINESS

MEMO – CITIZEN APPOINTMENTS TO COMMITTEES OF COUNCIL

Council reviewed a memo from the CAO to approve the citizen appointments for the Committee's of Council as presented:

Accessibility Advisory Committee – Kendall Snell

Community Development Advisory Committee – Shelley Dickson, Ward One Citizen Representative

It was regularly moved and seconded that the recommendations be approved as presented.

Motion carried.

Mayor Dicks requested that the members of Council encourage residents to become involved in the Committee's of Council based on current vacancies within Community Development Advisory Committee and the Business Advisory Committee.

Councillor Fraser advised that a new resident in Ward Two has expressed interest in joining a committee of

Council and stated he will follow up with the resident on the vacancies.

Councillor McKenna inquired if there would be any upcoming vacancies on the New Glasgow Regional Police Commission because of the termination of services with the Town of Trenton.

CAO Lisa MacDonald advised that there would be an opening for an elected official from our Council as well as a citizen appointment from Ward Two on the New Glasgow Regional Police Commission.

COMMITTEE REPORTS

MEMO – PICTOU COUNTY TRANSIT AUTHORITY UPDATE

Council reviewed a memo from the Director of Corporate Services regarding the Pictou County Transit Authority regular board meeting held on September 18, 2025.

It was regularly moved and seconded that the memo be received and placed on file.

Councillor McKenna inquired whether an incentive, such as a two-week transit pass, could be offered to new NSCC students, noting that this could help increase ridership.

The Director of Corporate Services advised that this was discussed with NSCC but the offer was declined.

Mayor Dicks stated that the new Expansion Program Pilot starts today which will improve usage in the Town.

Motion carried.

MEMO – PICTOU COUNTY PARTNERSHIP LOC UPDATE

Council reviewed a memo from the CAO regarding the Pictou County Partnership Liaison Oversight Committee regular board meeting held in September when the May 28, 2025 LOC meeting minutes were shared.

It was regularly moved and seconded that the memo be received and placed on file.

Motion carried.

MEMO – PICTOU COUNTY SHARED SERVICES AUTHORITY

Council reviewed a memo from the CAO regarding the Pictou County Shared Services Authority regular

board meeting held on October 1, 2025.

It was regularly moved and seconded that the memo be received and place on file.

Motion carried.

MEMO – REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

Council reviewed a memo from the CAO regarding the Regional Emergency Management Organization regular board meeting held on October 9, 2025.

It was regularly moved and seconded that the memo be received and placed on file.

Motion carried.

MEMO – NOVA SCOTIA DEPARTMENT OF EMERGENCY MANAGEMENT – CAO ADVISORY COMMITTEE

UPDATE

Council reviewed a memo from the CAO regarding the Nova Scotia Department of Emergency Management CAO Advisory Committee Update, meeting held on September 18, 2025.

It was regularly moved and seconded that the memo be received and placed on file.

Motion carried.

NEW BUSINESS

MEMO – PETITION FROM JAMES STREET RESIDENTS

Council reviewed a memo from the CAO regarding the Citizen Petition – Public Safety and Homelessness on James Street which was received following the last Council Meeting on Monday, September 15, 2025.

It was regularly moved and seconded that the memo be received and placed on file.

Councillor Joe MacDonald asked if this correspondence had been shared with the Executive Director of Viola's Place Society.

CAO Lisa MacDonald advised that it hadn't been previously but will be now that it is accepted by Council.

Motion carried.

LETTER FROM JOE ROBSON

Council reviewed a letter from resident, Joe Robson representing descendants of Viola Desmond, requesting that the name Viola Desmond be removed from the homeless shelter, currently known as Viola's Place Society, stating that it no longer reflects her image, morals and values.

It was regularly moved and seconded that the letter be received and placed on file as Mayor Dicks has already shared with Viola's Place chairperson.

Motion carried.

ADJOURNMENT

It was regularly moved and seconded that the meeting be adjourned.

Motion carried.

TOWN OF NEW GLASGOW
AUDIT COMMITTEE MEETING
THURSDAY, NOVEMBER 13, 2025

An Audit Committee meeting of the Town of New Glasgow was held on Thursday, November 13, 2025, at 3:00 p.m. in the Council Chambers. Present were: Mayor Dicks; Deputy Mayor Dorrington; Councillors McKenna; Fraser; Jessica MacDonald; Peters; and Citizen Representative, John Lewis. Also present were: Lisa MacDonald, CAO; Kim Livingston, Director of Corporate Services; and Auditor Heather MacDonald, MacDonald and Murphy. Regrets: Councillor Joe MacDonald.

MARCH 31, 2025 AUDIT REVIEW

MANAGEMENT LETTER FOR THE FISCAL ENDING MARCH 31, 2025

Heather Murphy, MacDonald & Murphy Inc. reviewed the content of the Management Letter and she advised that the consolidated financial statements were prepared through a team effort this year. She further advised the cross-training issue highlighted during last year's management letter was addressed this year and therefore removed from the management letter. Ms. Murphy advised that the New Scotland Business Development Inc. note appears in the statements again and encouraged a regular assessment of fair market value of the property and equipment owned by the Town.

AUDIT SCOPE AND APPROACH

Heather Murphy advised that the audit scope and plan were followed without any changes.

OVERVIEW OF AUDITED FINANCIAL STATEMENTS FOR MARCH 31, 2025

Ms. Murphy reviewed the audited financial statements with the Committee. She noted that amortization is not a budgeted expenditure for the operating budget and she highlighted the operating surplus of \$481,889 as well as the accumulated surplus of \$2,498,700 and the restatement of the water capital amortization of \$1,645,000 from prior years.

It was regularly moved and seconded that the Audited Financial Statements for March 31, 2025, be accepted for presentation at the upcoming Council Meeting for approval on November 17, 2025.

Motion carried.

It was recommended that the operating surplus of \$481,889 be transferred to reserves.

Motion carried.

ADJOURNMENT

The meeting was adjourned at 4:40 p.m.