

TOWN OF NEW GLASGOW

MUNICIPAL FEES POLICY APPENDIX A

Date: July 2026

FEE SCHEDULES:

The fees to be paid to the Town of New Glasgow for each of the following licenses, inspections, permits, applications, approvals, processes, or services are set in, or amended to, the respective amounts shown in the following department tables.

Public Works and Engineering	
Sanitary Sewer	
Sewer Renewal Permit	No Charge
New Connection/Service	No Charge
Storm Sewer	
Culvert Permit	No Charge
Sewer Renewal Permit	No Charge
New Connection/Service	No Charge
Water Utility	
New Water Account (residential)	\$50.00
New Water Account (ICI)	\$50.00
System Connection Fee	\$50.00 (reg. hours); \$200.00 (silent hours)
Meter Testing	\$100.00 (1.5" Meters or smaller, large meters cost of specific tests)
System Disconnection Fee	\$50.00 (reg. hours); \$200.00 (silent hours)
Re-establishing Water Service	\$50.00 (reg. hours); \$200.00 (silent hours)
Charge for Missed Appointments	\$55.00 Per Visit
Cross Connection/Backflow Prevention	No Charge
Other Charges	See Corporate Services
Transportation/Streets	
Street Closure	No Charge

Planning and Development	
Subdivision	
Administration Fee	\$50.00
Preliminary Plan of Subdivision	\$100.00
Concept Plan of Subdivision	\$100.00
Tentative Plan of Subdivision	\$100.00
Final Plan of Subdivision	\$200.00 per application
Land Registration Fees (payable to the Land Registration Office)	
Registry of Deeds Plan	\$213.35
Land Registration Plan	\$113.35
Deed	\$100.00
Planning & Development Control	
Administration Fee	\$50.00
Development Permit	\$100.00
Sign Permit	\$100.00
Zoning Confirmation	\$200.00
Rezoning Application	\$1500.00
Plan Amendment Application	\$1500.00

Development Agreement Application	\$2000.00
Development Agreement Discharge Application	\$500.00
Variance Applications	\$200.00
Site Plan Approval (including variance of site plan approval)	\$500.00
Planning Document & Maps (copies of office consolidation)	\$75.00
Custom Maps (B&W)	\$3.00 per sq ft
Custom Maps (Colour)	\$7.00 per sq ft
Permits	
Administration Fee	\$50.00
New Residential Construction	\$50.00 (base fee): plus \$1.75 per \$1,000.00 of estimated value of construction
Mini/Mobile Homes	\$200.00
Swimming Pools	\$100.00
Commercial, Institutional, and Industrial Construction	\$50.00 (base fee): plus \$1.75 per \$1,000.00 of estimated value of construction
Agricultural Buildings	\$50.00 (base fee): plus \$0.10 per sq ft (per floor)
Building Renovations	\$50.00 (base fee): plus \$4.00 per \$1,000.00 of estimated value of construction
Building Additions	\$50.00 (base fee): plus \$1.75 per \$1,000.00 of estimated value of construction
Accessory Buildings	\$100.00 (200 sq ft or less) \$100.00: plus \$2.50 per \$1,000.00 of estimated value of construction (greater than 200 sq ft)
Required Inspections under Provincial Regulations	\$100.00 (i.e., accessibility confirmation where no permit (s) required, no change in use scenario)
Demolition Permits	\$50.00
Permit Renewal Fee	\$50.00
Unavailable/Unprepared for Inspection	\$50.00
Occupancy for change of use	\$100.00
Occupancy for new construction	\$100.00
Fee Refund Provisions	If not issued, \$50.00 fee retained. If permit issued, no refund.
Outdoor Café and Eating Area Application	
Administrative Fee	\$100.00 per annual application
Vending Permits (in accordance with the Vendor Bylaw)	
Mobile Canteen (fee per canteen)	
One-Year Permit	\$450.00
Seasonal Permit (less than 6 months)	\$225.00
Occasional Permit (less than 10 days)	\$75.00

Mobile Stand (fee per stand)	
One-Year Permit	\$450.00
Seasonal Permit (less than 6 months)	\$225.00
Occasional Permit (less than 10 days)	\$75.00
Non-Mobile Stand (fee per linear meter or portion thereof)	
One-Year Permit	\$350.00
Seasonal Permit (less than 6 months)	\$200.00
Occasional Permit (less than 10 days)	\$50.00

Community Development	
Glasgow Square Rental Fees	
Entire Facility	
8 Hour Rental	\$800.00 - \$100.00 per hour
3 Day Rental (20 hours over 3 days)	\$1,800.00 - \$90.00 per hour
Additional Hours	\$100.00 - \$100.00 per hour
Entire Facility with Outdoor Amphitheatre	
8 Hour Rental	\$1,600.00 - \$200.00 per hour
Additional Hours	\$200.00 - \$200.00 per hour
Main Theatre Only	
8 Hour Rental	\$700.00 - \$87.50 per hour
3-Hour Rental	\$300.00 - \$100.00 per hour
Additional Hours	\$80.00 - \$80.00 per hour
Green Room Only	
8 Hour Rental	\$300.00 - \$37.50 per hour
3-Hour Rental	\$150.00 - \$50.00 per hour
Additional Hours	\$30.00 - \$30.00 per hour
Additional Services	
Basic Sound and Lighting with Technician	\$250.00
Setup and Custodial Fee	\$110.00
Linen Fee	\$90.00
Bar Service Fee	\$120.00
Table Wine	Must be ordered through Glasgow Square Theatre and is subject to a 15% corking fee of total retail cost.
Gratuity (Open Bar Only)	20% of bar sales
Security	Priced per event, approximately \$40/hour per guard
Non-Profit Rate	Qualifying non-profit organizations and community groups can receive a 20% discount on their base rental rate. Weddings and other private rentals are not eligible for this discount.
ENTANDUM & SOCAN licensing fees	Applicable ENTANDUM and SOCAN licensing fees shall apply to all events held at the venue. For non-ticketed private events, the following fees will be charged: \$35.00 for events with no dancing permitted \$65.00 for events with dancing permitted
HST	14% sales tax is charged on all rental transactions.

Sport Centres, Fields, & Court Rentals	
S.W. Weeks Sport Complex (Soccer field, Rugby Field, Practice Field, Track) Ward One Field Annex Field	
Season rental (field lining included)	\$500 + HST
Season rental (field lining not included)	\$300 + HST
Tournament (\$120 tournament fee + \$100 garbage pickup fee)	\$220 + HST
Occasional Users	\$35 + HST per hour
User groups may request agreements be made for the donation of field time by the Town of New Glasgow. Requests are reviewed by the Active Living Manager and/or Director of Community Development.	
West Side Tennis Court Membership	
Family Membership	\$120.00 annually
Adults Membership (19-64)	\$50.00 annually
Youth Membership (5-18)	\$35.00 annually
Seniors Membership (65+)	\$35.00 annually
Week Pass	\$20.00
Day Pass	\$5.00
GO PLAY Equipment Loan Rental Program	
Equipment Rentals	No Charge
Seasonal Community Development Programs & Activities	Fees TBD annually

Climate Change and Sustainability	
Electric Vehicle Chargers	
User Fee	\$2.00/hour

Corporate Services	
Taxes	
Residential Tax	\$1.88 per \$100 of assessed value
Resource (Land) Tax	\$1.88 per \$100 of assessed value
Commercial Property Tax	\$4.47 per \$100 of assessed value
Utility Fees	
Water Usage	\$1.65 per cubic meter of water
Sewer (Pollution) Charge	\$1.40 per cubic meter of water Base charge of \$10.95 if you use 0 cubic meters
Base Charges for Water Usage – Quarterly – Effective date as per order from NSRAB	
5/8" Service (Base charge)	\$68.75
3/4" Service	\$100.06
1" Service	\$162.68
1.5" Service	\$319.24
2" Service	\$507.10
3" Service	\$1008.08
4" Service -	\$1,571.67

6" Service	\$3137.22
8" Service -	\$5,642.10
Tax Certificates	\$50.00
Deed Transfer Tax	Rate of 1% (1 percent) of the value of the property transferred.
Water Meter Reads	\$20.00
Mortgage Processing	
Admin Fee	\$10.00
Non-sufficient Funds Cheques	\$25.00
Animal and Livestock Control	
Dog Tag	\$10.00
Replacement Dog Tag	\$5.00

Police Department	
Background Check/Vulnerable Sector	
Administrative Fee	\$23.00 *Free for residents from New Glasgow participating as volunteers.
Fingerprints	\$57.50
FOIPOP Applications	\$5.00
MVA Reports	\$28.75
Taxi Operator Licensing	
Operator License	\$25.00/yr
Registration Fee	\$25.00 for each registered taxicab operating under a said operator license

Fire Department	
Change of Use	\$75.00/hr. + HST
Fire Inspections	\$75.00/hr. + HST
Fireworks	\$100.00
Inspection Confirmation Letter	\$50.00 HST Exempt
Occupancy Load/Liquor License	\$50.00
Special Events	\$50.00