

**INVITATION TO QUOTE
TOWN OF NEW GLASGOW
14 NOVEMBER 2024
ONE (1) NEW MODEL MUNICIPAL TRACTOR
WITH SPECIFIED ATTACHMENTS**

1. This document must be used for submission purposes. Specification sheets form part of quotation and must not be removed.
2. All quotes/submissions must be accompanied by manufacturer's literature describing, in detail, the equipment/features quoted.
3. Quotation must include freight, duty, tax rates and charges, which are applicable at the time the vehicle is accepted by the Town. It is the responsibility of the quoter to find out from the appropriate authorities what taxes, rates and charges are applicable to this quotation.
4. **ONLY FIRM QUOTATION PRICES WILL BE CONSIDERED.**
5. **NO QUOTATION MAY BE REVOKED UNTIL NINETY (90) DAYS AFTER QUOTATION CLOSE DATE.**

Failure to comply with the above may result in rejection of submission.

6. The Town of New Glasgow reserves the right to inspect any vehicle/equipment supplied, either during or after manufacture and delivery, and shall be the sole judge as to whether vehicle/equipment supplied meets the specifications.
7. The Town of New Glasgow reserves the right to accept or reject any and all submissions and to accept any quotations deemed to be in the best interests of the Town. The Town of New Glasgow also reserves the right to waive any formality, informality, or technicality in any submittal.
8. The vendor must ensure all proper/appropriate documentation are provided to the Town for registration at the Registry of Motor Vehicles.

Quotations must be received at the Office of the Engineering Department, 235 Park Street, NS, B2H 5B7 The Town of New Glasgow Nova Scotia, **no later than 3:00 p.m. Thursday, November 28, 2024**

Electronic Submissions will be accepted.

This will be a public opening.

Results will be emailed to quoters if requested.

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QUOTATION OF: _____

ADDRESS: _____

CONTACT NAME: _____

TELEPHONE: _____ **FAX** _____

GST REGISTRATION #: _____

The undersigned has carefully examined the quotation and submission documents and agrees to provide and deliver the vehicle described herein, and will accept, in full payment, the price stated below:

MAKE: _____ **YEAR** _____

MODEL: _____

DELIVERY DATE: _____ (# of calendar days when delivery will be made after receipt of order)

WARRANTY: _____ (# of months after unit is put into service)

\$ _____

H.S.T. \$ _____

TOTAL PACKAGE PRICE FOR ONE (1) UNIT \$ _____

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Manufacturer's standard warranty which is offered to the general public. Specify Warranty:

Questions of technical nature may be directed to Sherman Knight, Mechanical Department Supervisor, at (902) 755-8306.

EVALUATION CRITERIA

All Submissions will be scored out of 100 using the following criteria:

- | | | |
|----|--|----------|
| 1. | Best final price | ____/20 |
| 2. | Meeting or exceeding specifications listed | ____/30 |
| 3. | Soonest delivery date | ____/30 |
| 4. | Life Cycle cost consideration. This includes historical maintenance costs and reliability for comparable vehicles within the Town of New Glasgow fleet and the service track record of the quoting dealership. | ____/20 |
| | Total | ____/100 |

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SPECIFICATIONS

GENERAL REQUIREMENTS

The Town of New Glasgow invites quotations for one **(1) NEW MODEL MUNICIPAL TRACTOR WITH SPECIFIED ATTACHMENTS**

The vehicles offered under this proposal shall be widely offered for sale. Equipment other than new or current year models will not be considered responsive to these specifications.

Submitters must be either a manufacturer, a factory branch, or an agent engaged in the business of selling, dealing and servicing the equipment quoted upon and must maintain a full stock of parts and service. Parts must be available with two (3) days of receipt of order.

THE VEHICLE SCORING THE HIGHEST RANKING IS SUBJECT TO INSPECTION PRIOR TO ACCEPTANCE AND MAY BE REJECTED IF SPECIFICATIONS AND STATED CRITERIA ARE NOT MET COMPLETELY. INSPECTION BY TOWN STAFF WILL OCCUR AT THE DEALERSHIP PRIOR TO DELIVERY TO THE TOWN IF REQUIRED.

ANY DEVIATION FROM SPECIFICATIONS MUST BE SHOWN. IF NO DEVIATIONS ARE SHOWN, IT WILL BE CONSIDERED THAT VEHICLE SUBMISSION UPON MEETS OR EXCEEDS SPECIFICATIONS CALLED FOR.

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Specify if Exceeds Specifications

GENERAL

1. ENGINE

- | | | | | |
|----|--|------------------------------|-----------------------------|---------------|
| A. | Diesel 3 or 4cyl engine
State HP & Torque | YES <input type="checkbox"/> | NO <input type="checkbox"/> | SPECIFY _____ |
| B. | HD cooling package | YES <input type="checkbox"/> | NO <input type="checkbox"/> | SPECIFY _____ |
| C. | Engine block heater | YES <input type="checkbox"/> | NO <input type="checkbox"/> | SPECIFY _____ |
| D. | DEF required | YES <input type="checkbox"/> | NO <input type="checkbox"/> | SPECIFY _____ |

2. TRANSMISSION

- | | | | | |
|----|----------------------|------------------------------|-----------------------------|---------------|
| A. | Full Hydrostatic | YES <input type="checkbox"/> | NO <input type="checkbox"/> | SPECIFY _____ |
| B. | 2 or 3 speed gearbox | YES <input type="checkbox"/> | NO <input type="checkbox"/> | SPECIFY _____ |

3. AXLES

- | | | | | |
|----|--------------------------------------|------------------------------|-----------------------------|---------------|
| A. | Positive Traction Front Differential | YES <input type="checkbox"/> | NO <input type="checkbox"/> | SPECIFY _____ |
| B. | Positive Traction Rear Differential | YES <input type="checkbox"/> | NO <input type="checkbox"/> | SPECIFY _____ |

4. STEERING

- | | | | | |
|----|--|------------------------------|-----------------------------|---------------|
| A. | Full power | YES <input type="checkbox"/> | NO <input type="checkbox"/> | SPECIFY _____ |
| | State number of hydraulic cylinders for articulating steering system | _____ | | |

5. WHEELBASE, MACHINE WIDTH, MACHINE HEIGHT

- | | | |
|----|-------------------------|---------------|
| A. | State Machine Wheelbase | SPECIFY _____ |
| B. | State Machine Width | SPECIFY _____ |
| C. | State Machine Height | SPECIFY _____ |

6. WHEELS & TIRES

- | | | |
|----|--|---------------|
| A. | 5 Winter "Grip" radials, including spare tire and rim. | |
| B. | State Brand and Size | SPECIFY _____ |

7. BRAKES

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A. Power, ALL 4 Wheels, and Park Brake YES NO SPECIFY _____

8. ALTERNATOR

A. 12 volt YES NO SPECIFY _____

B. 100 amp (minimum) YES NO SPECIFY _____

C. Minimum charge rate at idle 40 amp YES NO SPECIFY _____

9. CAB, SAFETY CONTROLS

A. Cab to be mounted on rubber Isolation mounts and Insulated cab
YES NO SPECIFY _____

B. LED exterior lighting YES NO SPECIFY _____

C. Sound absorption on exterior surfaces YES NO SPECIFY _____

D. Interior heating and A/C YES NO SPECIFY _____

E. Tilt and Telescopic Steering Wheel YES NO SPECIFY _____

F. Air Ride Seat with Lumbar Support YES NO SPECIFY _____

G. AM/FM Radio, Blue Tooth compatible YES NO SPECIFY _____

H. Inside rear view mirror YES NO SPECIFY _____

I. Full instrument gauges YES NO SPECIFY _____

J. Multiple speed wipers, front and rear YES NO SPECIFY _____

K. Heated Rear View Camera YES NO SPECIFY _____

L. External rear view mirrors YES NO SPECIFY _____

M. Reverse Alarm YES NO SPECIFY _____

N. 3-point Seat Belt YES NO SPECIFY _____

O. "Pintle" style tow hitch YES NO SPECIFY _____

P. Attachment controls, Joystick or Lever SPECIFY _____

Q. Paint: State Machine Color SPECIFY _____

R. State Fuel Tank Size SPECIFY _____

10. ATTACHMENTS / AUXILIARY EQUIPMENT

A. 5-way angle snow plough (straight, right angle, left angle, "V", and scoop) not to exceed 60 inches in width SPECIFY _____

B. "Ribbon" style snow blower not to exceed 60 inches in width
SPECIFY _____

C. "Tow Behind Salt / Sand Spreader, EPOKE brand model "SKE 8" preferred, other brands, configuration, and models "may" be considered
SPECIFY _____

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11. MISCELLANEOUS / TRAINING

- | | | | | | | |
|----|---|-----|--------------------------|----|--------------------------|---------------|
| A. | Minimum 4 hours training with operators | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> | SPECIFY _____ |
| B. | Minimum 4 hours training with technicians | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> | SPECIFY _____ |
| C. | 4 sets of keys | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> | SPECIFY _____ |
| D. | Slow moving vehicle symbol | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> | SPECIFY _____ |

12. AVAILABLE ATTACHMENTS

List available attachments and cost associated with each. DO NOT include these items in the quoted price, this is for information purposes only. The Town of New Glasgow reserves the right to purchase at the time of award or not, due to budget allotment.

ACCEPTANCE

The Town of New Glasgow shall be the sole judge of vehicle acceptability and shall do so promptly prior to being delivered to the Town of New Glasgow, 624 East River Road, New Glasgow.

Any changes to specifications shall be provided in writing.

DELIVERY

A delivery date must be guaranteed from the date of award. It is the intent that this piece of equipment will be used during the 2024 / 2025 winter season. The confirmed delivery date will greatly influence the award. Prices quoted shall include freight, duty, all applicable taxes, rates, and charges which are required at the time of delivery, F.O.B. Town of New Glasgow, 624 East River Road, New Glasgow.

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It is the vendor's responsibility to find out from the appropriate authorities what taxes, rates and charges are applicable to this quotation. The Town of New Glasgow reserves the right to cancel the vehicle order, without penalty, if the specified delivery date cannot be met.

NOTE: A copy of vehicle/equipment warranty must be attached to each tender form by vendor. Failure to attach this warranty may invalidate submission.

NOTE: The Town of New Glasgow plans to use after market filters (including oil, fuel, and air) on vehicles owned as a result of this quotation. It must be clearly understood that not using vehicle brand of filters will not be cause for invalidation of warranty.

NOTE: The successful vendor must ensure that the vehicle's PDI is completed according to the manufacturer's specifications.

The following must be completed. Failure to comply could result in the rejection of your bid.

Local Dealer for Service _____

Warranty repairs are to be performed at the local dealer, unless described herein, or arrangements have been made.

EXTENDED WARRANTIES

Special Coverage: _____

Duration: _____

Local Service Centres: _____

Cost: _____

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WARRANTY INFORMATION SHEET

Company Name _____

Make: _____

Model: _____

In-Service Date _____

Name of Warranty Package and Number: _____

COMPONENT	COVERAGE IN HOURS
Engine	
Transmission	
Chassis	
Tires	
Accessories	
Corrosion	
Battery	
Emission Controls	

Vendor Representative (print)

Date

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Vendor Signature